



737-2012 ADDENDUM 1

SUPPLY AND DELIVERY OF RECLAIMED WIPERS

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE BID
OPPORTUNITY**

ISSUED: September 27, 2012
BY: Rachel Eccles
TELEPHONE NO. (204) 986-2451

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID OPPORTUNITY AND SHALL
FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: A20120228

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid non-responsive.

PART A – BID SUBMISSION

Replace: 737-2012 Bid Submission with 737-2012 Addendum 1 - Bid Submission. The following is a summary of changes incorporated in the replacement Bid Submission:

Form B(R1): Change the DESCRIPTION for ITEM NO. 4.

PART D – SUPPLEMENTAL CONDITIONS

Replace: D2.1 with: The Work to be done under the Contract shall consist of supply and delivery of reclaimed wipers for the period from December 1, 2012 until November 30, with the option of three(3) mutually agreed upon one(1) year extensions. After the initial two month period, the Contractor may submit unit price increases to the Contract Administrator, based on **manufacturer** price increase notices.

Replace D2.1.1 with: Unit price increases shall not exceed the contractor's **manufacturer** price increase, and the Contractor shall:

- (a) identify the items that are affected by the **manufacturer** increase;
- (b) Indicate manufacturer's price protection duration for the increased item;**
- (c) submit the respective **manufacturer** notice with the unit price increase request to the Contract Administrator;
- (d) provide a contact name for the **manufacturer** increase;
- (e) submit the request at least ten (10) Business Days prior to the expected effective date

Replace D4.1 with: The Contract Administrator is:
Rachel Eccles, SCMP (C.P.P.)
Contracts Officer
Telephone No.: 204- 986-2451
Facsimile No.: 204- **986-1178**

PART E – SPECIFICATIONS

Replace: E2.2 with:

E2.2 Item No. 1 – White T-Shirt Wiper

E2.2.1 Shall not include chenille, cheesecloth, damask, flock prints napped (high loft) material, paint prints.

E2.2.2 Shall have a rate of absorption not be more than 20 seconds for any wiping rag.

E2.2.3 Shall be White (colors shall not be acceptable).

E2.2.4 Shall be low lint

E2.2.5 95% of the wiping rags per bale or package shall be:

- (a) not smaller than 250millimetres in any one dimension (9.842”) and not less than .15 square metres in area (1.6145 sq ft)
- (b) 5%of the wiping rags in the same bale or package may be smaller than 250mm in any dimension (9.8425”) but not smaller than 200 millimetres in an y dimension (7.874”)

E2.2.6 Free from:

- (a) **odor, starch, stiffening,**
- (b) stains (but allowing a maximum tolerance of not more than 5% of weight per carton to have minimal stains;
- (c) buttons, Collars, cuffs, decals, elastic banding, eyes, hooks, fusible linings, pins, staples, sharp objects, trim (metal or plastic), zippers,
- (d) stray ends or tattered parts protruding more than 50 millimetres
- (e) seams heavier than four ply, not having a distinct ridge

E2.2.7 Wipers from sleeves, legs, pockets, and body of garments shall be slit open (to avoid objects, excessive cleaners, paint, dirt, etc.caught inside).

Replace: E2.3 with:

E2.3 Item No. 2 – Colored T-Shirt Wiper

E2.3.1 Shall not include chenille, cheesecloth, damask, flock prints napped (high loft) material, paint prints.

E2.3.2 Shall have a rate of absorption not be more than 20 seconds for any wiping rag.

E2.3.3 Shall be low lint

E2.3.4 95% of the wiping rags per bale or package shall be:

- (a) not smaller than 250millimetres in any one dimension (9.842”) and not less than .15 square metres in area (1.6145 sq ft)
- (b) 5%of the wiping rags in the same bale or package may be smaller than 250mm in any dimension (9.8425”) but not smaller than 200 millimetres in any dimension (7.874”)

E2.3.5 Free from:

- (a) **odor, starch, stiffening,**
- (b) stains (but allowing a maximum tolerance of not more than 5% of weight per carton to have minimal stains;
- (c) buttons, Collars, cuffs, decals, elastic banding, eyes, hooks, fusible linings, pins, staples, sharp objects, trim (metal or plastic), zippers,
- (d) stray ends or tattered parts protruding more than 50 millimetres
- (e) seams heavier than four ply, not having a distinct ridge

E2.3.6 Wipers from sleeves, legs, pockets, and body of garments shall be slit open (to avoid objects, excessive cleaners, paint, dirt, etc.caught inside).

Replace: E2.4 with:

E2.4 Item No. 3 – Light Colored Flannel

E2.4.1 Shall not be solid black, shall not be new material.

E2.4.2 Shall not include chenille, cheesecloth, damask, flock prints napped (high loft) material, paint prints.

E2.4.3 Shall have a rate of absorption not be more than 20 seconds for any wiping rag.

E2.4.4 Shall be low lint

E2.4.5 95% of the wiping rags per bale or package shall be:

- (a) not smaller than 250millimetres in any one dimension (9.842") and not less than .15 square metres in area (1.6145 sq ft)
- (b) 5%of the wiping rags in the same bale or package may be smaller than 250mm in any dimension (9.8425") but not smaller than 200 millimetres in any dimension (7.874")

E2.4.6 Free from:

- (a) odor, starch, stiffening,**
- (b) stains (but allowing a maximum tolerance of not more than 5% of weight per carton to have minimal stains;
- (c) buttons, Collars, cuffs, decals, elastic banding, eyes, hooks, fusible linings, pins, staples, sharp objects, trim (metal or plastic), zippers,
- (d) stray ends or tattered parts protruding more than 50 millimetres
- (e) seams heavier than four ply, not having a distinct ridge

E2.3.6 Wipers from sleeves, legs, pockets, and body of garments shall be slit open (to avoid objects, excessive cleaners, paint, dirt, etc.caught inside).

Replace: E2.5 with:

E2.5 Item No. 4 – White Terry Bar Towel

- E2.5.1 Shall be approximately a 482.6mm square (19”) and not smaller than a 406.4mm square (16”)
- E2.5.2 Shall be White (colors shall not be acceptable).
- E2.5.3 Shall be pre-washed.
- E2.5.4 Shall be low lint.
- E2.5.5 Heavy terry and robe materials shall not be acceptable
- E2.5.6 Free from:
 - (a) **lint, odor, starch, stiffening,**
 - (b) stains (but allowing a maximum tolerance of not more than 5% of weight per carton to have minimal stains;
 - (c) buttons, Collars, cuffs, decals, elastic banding, eyes, hooks, fusible linings, pins, staples, sharp objects, trim (metal or plastic), zippers,
 - (d) stray ends or tattered parts protruding more than 50 millimetres
 - (e) seams heavier than four ply, not having a distinct ridge

Replace E3. PACKAGING with:

E3. PACKAGING

- E3.1 Unless otherwise specified in the contract documents, wiping rags shall be packaged in cartons or **heavy polyethylene bags (at least 4 mil limited slip)**, containing either 20 pounds (9.07 kilograms) or 25 pounds (11.34 kilograms) net weight.
- E3.2 The Contractor shall supply rags in cartons and/or polyethylene bags on pallets or in single packages where required as follows:
 - (a) Cartons shall:
 - (i) be able to be stacked on shelves (at least 4 cartons high) while maintaining neat, stable and organized stacks when in storage.
 - (b) Polyethylene bags shall be:
 - (i) heavy polyethylene bags, approximately 4 mil thickness;
 - (ii) bags dimensions: approximately 16” wide x 18” long x 8” high;
 - (iii) wipers compression packed inside bag;
 - (iv) bags must not expand when opened. When bag is lying flat and slit open (with an approximate 8” slit), it shall be able to dispense rags in a tissue box style;
 - (v) pallets to hold 20 bags to 40 bags;
 - (vi) bags on pallet to be shrink wrapped securely for stability (around and over the top of the bags) and **poly bale pallets may be metal banned for stabilization**; and
 - (vii) bags must be able to be stacked on shelves (at least 4 bags high) while maintaining neat, stable and organized stacks when in storage.